

PUBLIC NOTICE REQUEST FOR PROPOSAL (RFP)

The Trumbull County Department of Job and Family Services (TCDJFS) will be soliciting proposals for the potential purchase of Temporary Assistance to Needy Families (TANF) Comprehensive Case Management and Employment Program (CCMEP) services for the Calendar Year 2018 Summer Employment Program.

Program services solicited under this RFP must be designed by the proposer to provide eligible, TANF/CCMEP individuals between the ages of fourteen (14) and twenty-four (24) who are residents of Trumbull County, Ohio with a minimum of the programming specified in the RFP document with the goal of helping to prepare the participants for skilled employment as part of the emerging workforce while assisting TCDJFS in providing training and activities which will meet the performance measures and required skills gains established for the funding associated with this program.

Prospective responders may obtain the RFP package beginning Monday, February 12, 2018 at 11:00 a.m. by accessing the package to be posted in .pdf format only on the worldwide web found at <http://hs.co.trumbull.oh.us/> and choosing the link indicating "News and Events." Individual requests for proposal packages will not be accepted by TCDJFS' staff.

Awarding of contracts will be contingent upon the Federal and State allocation of funding for this service for the Federal Fiscal Year 2018, and may begin as early as June 11, 2018 through as late as August 4, 2018, at the sole discretion of TCDJFS.

Completed proposals must be submitted in person or by mail to TCDJFS, Attn: Fiscal Office, 280 North Park Avenue, Warren, Ohio 44481, at any time during regular business hours but no later than the **DEADLINE DATE OF 3:00 P.M. ON FRIDAY, MARCH 2, 2018**. Proposals received in person or by mail on or after this date and time will not be considered. All submitted proposals must be completed strictly according to the specifications and provisions outlined in the RFP package in order to be considered.

The attention of the responder is directed to the requirement that all responders must submit with their completed proposal response a fully executed Standard Affirmation and Disclosure Form as required by Executive Order 2011-12K Banning the Expenditure of Public Funds on Offshore Services. The attention of the responder is also directed that upon award of a contract, the responder must duly sign a Non-Collusion Affidavit, a Personal Property Tax Affidavit, required by Section 5719.042 of the Ohio Revised Code, and a "Sign-Off Sheet" in agreement that the terms of the Trumbull County Drug and Alcohol Use Policy adopted by Trumbull County on 09/07/16 also apply to any contractors directly paid or reimbursed for services through Trumbull County.

Attention is also directed to all responders that pursuant to Ohio Revised Code (ORC) Sections 307.86 and 307.87, effective September 26, 2003, this notice of proposal request is required to be published only one time not less than two (2) consecutive weeks preceding the day of the opening of the proposals in a newspaper of general circulation within the county as the notice meets all other requirements defined in ORC Section 307.87(A) and will also be distributed by electronic means, with the posting of this notice on the TCDJFS' internet site on the worldwide web and found at <http://hs.co.trumbull.oh.us/> and can be accessed by choosing the link indicating "News & Events." TCDJFS shall also post and maintain a copy of this notice on its public bulletin board in the TCDJFS' main lobby beginning with the initial date of media publication through the duration of the proposal acceptance period.

Publish One (1) Time: Tribune Chronicle; Sunday, February 11, 2018

TCDJFS' Lobby Posting: Public Bulletin Board for duration of solicitation period